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**October 2010 COGR Meeting Registration Materials**

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# **COUNCIL ON GOVERNMENTAL RELATIONS**

1200 New York Avenue, N.W., Suite 750, Washington, D.C. 20005  
(202) 289-6655/(202) 289-6698 (FAX)

July 27, 2010

TO: REPRESENTATIVES OF PARTICIPATING UNIVERSITIES

FROM: Tony DeCrappeo

SUBJECT: Registration for the October 2010 COGR Meeting in Washington, D.C.

The Council on Governmental Relations will hold its next regular meeting at the Washington Marriott Hotel, 1221 22nd Street, Washington, D.C. on October 28 and 29, 2010.

The member interests groups will be held on Thursday, October 28th between 10:00 a.m. - 11:45 a.m. Topics for the interest groups will be finalized in mid-October and focus on the most current issues. Registration begins at 8:30 a.m. preceding the sessions. Included in the registration fee are lunch and dinner on Thursday, October 28<sup>th</sup> and breakfast on Friday, October 29<sup>th</sup>.

## **Thursday, October 28, 2010**

- 8:30 a.m. – 2:30 p.m. Registration
- 10:00 a.m. – 11:45 a.m. Special Interest Groups
- 11:45 a.m.- 12:45 p.m. Buffet Lunch
- 1:00 p.m. - 2:00 p.m. Guest Speaker
- 2:00 p.m. - 2:15 p.m. Break
- 2:15 p.m. – 3:45 p.m. University Forum
- 3:45 p.m. – 4:00 p.m. Break
- 4:00 p.m. - 5:30 p.m. Federal Forum
- 5:30 p.m. - 6:30 p.m. Reception
- 6:30 p.m. - Dinner

## **Friday, October 29, 2010**

- 7:30 a.m. - Buffet Breakfast
- 8:30 a.m. - 10:00 a.m. Committee Reports/Other Association Update
- 10:00 a.m. – 10:15 a.m. Break
- 10:15 a.m. - 12:00 Noon Discussion of Member Issues
- 12:00 Noon - Adjournment

The agenda for this meeting is being prepared and will be available in early October. In the meantime, those planning to attend will want to make their travel and hotel reservations. There is a block of rooms reserved for COGR participants. After this block fills, reservations will be accepted only on a space and rate available basis.

The hotel has established Tuesday, October 11, 2010 as the cut-off date for receipt of reservations. Check-out time is 12:00 Noon/Check-in is 4:00 p.m. Hotel management has assured us that when guestrooms are available earlier than 4:00 p.m., you will be allowed to check-in early. The October 2010 sleeping room rate is \$259.00 single/double. For hotel reservations, call (202) 872-1500.

Please complete and return a registration form with your registration fee of **\$250.00** to the COGR office. (**Sorry, COGR does not accept credit/debit cards.**) If it is necessary to cancel your registration, such cancellation will be accepted through Thursday, October 21, 2010 and the registration fee will be refunded. Cancellations must be in writing, either **through the mail or by fax.**

Attendance at COGR meetings is limited to employees of member universities, their governing boards and research foundations, as well as affiliated hospitals and affiliated research institutes.

# COUNCIL ON GOVERNMENTAL RELATIONS

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(202) 289-6655/(202) 289-6698 (FAX)

I plan to attend the October 28 and 29, 2010 meeting of the Council on Governmental Relations to be held at the Washington Marriott Hotel, (202) 872-1500. Enclosed is my registration fee.

**PLEASE NOTE: THE REGISTRATION FEE IS \$250.00.**

(FEIN: 52-1847000)

**(Sorry, COGR does not accept credit/debit cards.)**

NAME/BADGE NAME (if different) \_\_\_\_\_

TITLE \_\_\_\_\_

INSTITUTION \_\_\_\_\_

ADDRESS/CITY/STATE/ZIP CODE \_\_\_\_\_

TELEPHONE/FAX NUMBERS \_\_\_\_\_

If you should have to cancel your registration, please do so by Thursday, October 21, 2010. After that date your registration fee cannot be refunded. Cancellations must be in writing, either by FAX or by mail. **(Included in the registration fee are the following meals: Lunch and dinner on Thursday, October 28<sup>th</sup> and breakfast on Friday, October 29<sup>th</sup>.)**