



January 29, 2024

TO: COGR Primary Representatives & General Membership
FROM: Jeffrey Silber, Board Chair, and Matt Owens, President
SUBJECT: Call for Nominations for COGR Board of Directors – **March 8, 2024 Deadline**

We are now accepting nominations for the [COGR Board of Directors](#). We seek individuals to serve on the Board beginning August 1, 2024, for a three-year term that may be renewed once for a possible six years of total service. As prescribed in COGR's bylaws, the Board will constitute a Nominations Committee to consider candidates to fill vacant positions.

Board of Directors Overview: The Board of Directors is responsible for the corporate oversight of the association and provides direction for the association's policy agenda and advocacy. Board members each serve on one of COGR's [four standing committees](#). The Board has regular meetings three times a year in conjunction with COGR's in-person and virtual membership meetings. Additional meetings are scheduled if needed. Travel expenses for Board meetings are reimbursed by COGR.

Nominations Committee Charge: The committee aims to recommend candidates to serve on the Board who have both expertise in research administration and federal policies and regulations, and a broad view of the research enterprise. We anticipate four vacancies, and in particular, there is currently a strong need for those with costing or financial compliance expertise.

The required qualifications and selection criteria include:

- Persons who are in senior leadership or work closely with senior leadership, participating in top-level institution-wide policy formulation and decision-making.
- Candidates must understand the financial and/or research administration and compliance aspects of government sponsored programs and/or have experience with policy development or intellectual property management.
- Prospective board members must understand the institution-wide significance of issues that traditionally fall within COGR's purview and be able to help address such issues. Although a candidate's experience and expertise may be focused, an institution-wide understanding of the issues is important for representation of the institution on the Board as well as the Board's effectiveness.

- Candidates must indicate they have available time and/or adequate staff assistance to make a significant contribution to the work of COGR.

In reviewing applications, the Nominating Committee evaluates the qualifications of the nominees while also considering:

- expertise and program needs to ensure a diversity of individuals and experience on the Board,
- the balance between public and private institutions and the geographic representation of institutions represented on the Board, and
- representation of member institutions of different sizes on the Board.

How to Submit a Nomination: To submit a nomination, we ask for the following application materials:

- a letter of interest;
- a traditional resume, CV, or biosketch;
- a letter of endorsement from a senior official from the nominee's institution (this does not apply to vice presidents for research or equivalent). This endorsement may be submitted either in conjunction with the application or separately; and
- optionally, no more than one letter of support from another individual.

Application materials should be submitted to: memberservices@cogr.edu. Once your application has been received by the COGR office, you will receive an email acknowledgement.

The deadline for nominations is March 8, 2024.

Please contact Mary Deans at memberservices@cogr.edu with questions.